Drought Ready Tasmania - Delivery Partner - Application Form
Form Preview

Overview

* indicates a required field

Program background

Drought Ready Tas is Tasmania's delivery of the Australian Government's Regional Drought Resilience Planning (RDRP) Program, established under the Future Drought Fund to help agricultural regions prepare for and respond to drought and climate variability. Phase one developed Regional Drought Resilience Plans for Southern, Northern and North-West Tasmania through a collaborative, community-led process. Phase two, running from 2025 to 2029, will implement priority actions from those plans and appoint a statewide delivery partner to support coordinated drought and climate resilience activities across Tasmania.

Up to $700,000 (GST exclusive) is available under this competitive grant program to appoint a delivery partner capable of delivering the priority actions and program requirements set out in the Grant Guidelines.

Completing your Application

- Read the **Program Guidelines** to help you prepare your application
- Use the Help Guide for Applicants and Applicant Frequently Asked Questions (FAQ's)
- When you log into SmartyGrants, you are on a timed session. This timer is 20 minutes. **Please save regularly (at least every 10-15 minutes) to make sure you don't lose your progress.**
- Track how long it takes you to do the application - we'll ask you that at the end.
- **This program closes at 2pm Monday 30th of November.** Late applications will not be accepted.
- If you have any difficulties with your application, contact us before the closing time.
- During the assessment process the department may ask for further information to support or clarify an application. This information must be provided within **5 business days**. If you can't, this may mean the application won't be assessed.
- We're here to help - contact **resilience@dpac.tas.gov.au**

What you are agreeing to by submitting your Application:

- You allow Department of Premier and Cabinet to share your information for the purposes of assessing your grant application,
- You acknowledge that some information in relation to this grant such as the recipient's name, funding purpose, amount, location and any other details the department may consider appropriate will be made public as part of a fair and transparent process when disbursing public funds,
- You acknowledge that your application and any supporting documents will be retained and managed under the *Archives Act 1983 (Tas),* and
- You acknowledge that some information may be accessible under the *Right to Information Act 2009* and that your organisation may be consulted as part of that process.

Confirmation of Eligibility

I confirm, as an authorised representative of the organisation, that:

I have read and understand the Drought Ready Tas Phase Two Delivery Partner Grant Program Guidelines and the RRT Grant Terms and Conditions.

- My organisation has an established presence in Tasmania. (An established presence means having an office, employees or ongoing operations located in Tasmania).
- My organisation is an established organisation with strategic alignment to the Drought Ready Tas program and drought and climate preparedness more broadly.
- My organisation has established statewide reach and the capacity to reach into Tasmania's regions.
- My organisation is either:
    - a registered charity registered with the ACNC; or
    - an incorporated not-for-profit organisation, or operates as a not-for-profit organisation.

Please select below: *

○ YES my organisation meets the above eligibility requirements
○ NO my organisation does not meet the above eligibility requirements

You must confirm that all statements above are true and correct.

Future Drought Fund Mandatory Principles

To receive funding an application must align with the following principles. Alignment will be reviewed by the project team as part of confirming eligibility. Future Drought Fund information can be located here. Future Drought Fund (Drought Resilience Funding Plan 2024-2028) Determination 2024 - Federal Register of Legislation

Note: If you believe your delivery approach does not meet **all** of the principles listed below, we recommend that you do not proceed with an application, as it is unlikely to be eligible for funding. This is simply to avoid unnecessary effort on your part and ensure your time is spent on opportunities that are a better fit.

- Does your proposed delivery approach align with the vision, aim and strategic objectives of the Future Drought Fund, particularly in supporting economic, environmental and social resilience?
- Will the proposed activities deliver a public good?
- Are the proposed activities focused on long-term drought resilience and not intended to provide in-drought assistance or directly address individual hardship?
- Will the proposed delivery approach actively encourage participation from a diverse range of people, businesses and landscapes involved in the agricultural sector and rural, regional and remote communities, including First Nations people?
- Will the proposed activities foster collaboration to improve integration, coordination, communication, planning and implementation of drought resilience activities while avoiding unnecessary duplication?
- Are the proposed activities designed to deliver efficient and effective outcomes for stakeholders?
- Will data and knowledge generated through the proposed activities be shared and made freely available in the public domain?

- Do the proposed activities include planned monitoring, evaluation and learning that is efficient, robust and aligned with Future Drought Fund expectations?

Please select below: *
○ Yes my delivery approach aligns with the FDF Mandatory Funding Principles
○ No my delivery approach does not align with the FDF Mandatory Funding Principles

Contact Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012.* For more information, go to Tasmanian Government Personal Information Protection (www.tas.gov.au).

Please note by submitting this application form you:

- are agreeing to allow Department of Premier and Cabinet to share your information for the purposes of assessing your grant application, and
- acknowledge that some information in relation to this grant such as the recipient's name, funding purpose, amount, location and any other details the department may consider appropriate will be made public as part of a fair and transparent process when disbursing public funds.

Applicant Organisation Details

Organisation name *
Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Primary Address (this should be your organisations physical address) *
Address

Primary contact person *
Title First Name Last Name

This is the person we will correspond with about this grant

Position held in organisation *

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Must be an Australian phone number.

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

SmartyFile

SmartyFile is a secure online system that allows organisations to store key information, contacts and documents in one place. If you have a SmartyFile account, you may be able to use information stored there to pre-fill parts of this application, helping to reduce duplication and save time.

Using SmartyFile is optional and is not required to apply for this grant.

Organisation ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Organisation Bank Details

Please provide the organisation’s bank account details. We are collecting this information at the application stage so that, if your organisation is successful, the details can be included in the Grant Deed and used to establish payment arrangements.

Providing bank account details does not indicate that your application has been successful or guarantee that funding will be awarded.

Organisation Bank Account *
Account Name

BSB Number Account Number

Must be a valid Australian bank account format.

Insurance

Upload a current certificate of currency for your organisation's public liability insurance. Your policy must provide a minimum of $10 million public liability coverage. If successful, you will be required to maintain this level of cover for the duration of the Grant Deed.

*
Attach a file:

Proposed Delivery Approach

* indicates a required field

Grant Amount

Funds Required *

Must be a whole dollar amount (no cents) and no more than 700000.
What is the total grant amount you are requesting in this application?

Application Title (Pre-Filled)

Drought Ready Tasmania Phase Two – Statewide Delivery Partner

This question is read only.
Purely used for quick reference in future correspondence

Summary of activity (Pre-Filled)

Deliver statewide coordination and support to implement priority actions identified in Tasmania's Regional Drought Resilience Plans, strengthening drought

preparedness, resilience and collaboration across Tasmania's agricultural regions as part of Drought Ready Tasmania Phase Two.

This question is read only.

Scope

Are you proposing to deliver all functions and deliverables identified in the Grant Guidelines?

- ○ Yes
- ○ No

Identify the functions or deliverables you are not proposing to deliver and explain your proposed alternative approach.

Proposed scope variations *

Assessment Criteria

* indicates a required field

Assessment Criteria

All applications will be assessed against the below criteria.

Assessment Criteria

Weighting

Criterion 1: Delivery approach, organisational capability and readiness

45%

Criterion 2: Technical knowledge and expertise

25%

Criterion 3: Stakeholder engagement and collaboration

20%

Criterion 4: Value for Money

10%

Proposed Delivery Plan

Please upload your proposed Delivery Plan for the Statewide Delivery Partner role.

Your Delivery Plan should provide a complete overview of your proposed approach and include, at a minimum:

- proposed delivery model and methodology;
- activities, outputs and expected outcomes;
- proposed project team, including roles and responsibilities;
- governance and project management arrangements;
- stakeholder engagement and collaboration approach;
- implementation timeframe and key milestones;
- proposed budget and allocation of grant funding;
- key delivery risks and proposed mitigation strategies; and
- monitoring, evaluation and reporting approach.

Your Delivery Plan will form a core part of your application. In responding to the assessment criteria that follow, you should draw on and reference relevant information from your Delivery Plan to demonstrate how your proposal meets each criterion.

Delvery Plan Upload *
Attach a file:

Criterion 1: Delivery approach, organisational capability and readiness (45%)

Drawing on and referencing your Delivery Plan, demonstrate how your organisation will successfully deliver the Statewide Delivery Partner role, including all responsibilities identified in Table 1 and the intended program outcomes.

Your response should demonstrate:

- strategic alignment with the objectives and outcomes of the Regional Drought Resilience Planning Program;
- demonstrated experience delivering programs or projects of comparable scale, complexity and duration, including evidence of delivery within agreed timeframes and budgets;
- how your proposed approach will address the responsibilities in Table 1 and achieve the intended program outcomes;
- the proposed project team, including roles, responsibilities, relevant experience, availability and continuity;
- appropriate governance, decision-making, project management and financial management arrangements;
- a realistic approach to mobilisation and becoming fully operational, including any proposed staged transition of responsibilities;
- key delivery risks and how they will be identified, monitored and managed;
- your approach to monitoring, evaluation, learning and continuous improvement; and
- how your organisation will respond to emerging priorities and changing program needs while continuing to meet agreed responsibilities, deliverables and timeframes.

Criterion 1 Response: *

Optional - Please add any supporting documentation for Criterion 1
Attach a file:

Criterion 2: Technical knowledge and expertise (25%)

Drawing on and referencing your Delivery Plan, demonstrate that your organisation has, or can reliably access, the technical knowledge and expertise required to perform the Statewide Delivery Partner role.

Your response should demonstrate:

- knowledge and understanding of drought and climate resilience in the Tasmanian context;
- capability across the social, economic and environmental dimensions of drought resilience, including the cross-regional priorities identified in Appendix A;
- demonstrated experience applying relevant technical expertise to complex regional or statewide programs or initiatives;
- how specialist expertise not held internally will be accessed, managed and integrated into delivery; and
- how the collective skills and experience of the proposed project team will support successful delivery of the program.

Criterion 2 Response: *

Optional - Please add any supporting documentation for Criterion 2
Attach a file:

Criterion 3: Stakeholder engagement and collaboration (20%)

Drawing on and referencing your Delivery Plan, demonstrate your organisation's capability and track record in designing and delivering effective stakeholder engagement and collaboration at regional and statewide levels.

Your response should demonstrate:

- established relationships and networks relevant to drought and climate resilience across Tasmania;
- demonstrated experience working collaboratively with government, industry, community, research and regional organisations;
- experience engaging diverse stakeholder groups, including communities and groups particularly vulnerable to drought and climate-related impacts;
- an appropriate approach to engaging and working with Tasmanian Aboriginal organisations and communities;
- capability to convene stakeholders, facilitate collaboration and build regional capacity; and
- how you will work with existing organisations, programs and initiatives to coordinate activity and avoid unnecessary duplication.

Criterion 3 Response: *

Optional - Please add any supporting documentation for Criterion 3
Attach a file:

Budget (GST Exclusive)

Income	**$**	**Expenditure**	**$**

	If N/A enter 0. All figures are GST exclusive		If N/A enter 0. All figures are GST exclusive
Grant Funds Requested		Wages/Salaries– Delivery Costs Only	
Applicant Cash Contribution		Contractors and consultants	
		Technical and specialist services	
		Stakeholder engagement and community consultation	
		Workshops, events and venue costs	
		Travel and accommodation	
		Communications, media and promotional activities	
		Monitoring, evaluation and learning	
		Equipment and materials	
		Administration / project delivery costs	
		Other eligible expenditure	

Budget Totals

Total Income Amount

This number/amount is calculated.

Total Expenditure Amount

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

Criterion 4: Value for Money (10%)

Drawing on your Delivery Plan and proposed budget, demonstrate that the proposed allocation of grant funding is reasonable, efficient and proportionate to the activities, resources and outcomes proposed.

Criterion 4 Response: *

Optional - Please add any Supporting Documents for Criterion 4 here:
Attach a file:

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that, to the best of my knowledge, the information provided in this application is true and correct. I understand that, if successful, the applicant will be required to enter into and comply with a funding agreement and the applicable Grant Terms and Conditions.

I agree * ○ Yes ○ No

Name of authorised person * Title | First Name | Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

○ Very Easy ○ Easy ○ Neutral ○ Difficult ○ Very Difficult

How many minutes in total did it take you to complete this application? *

Must be a number.
Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Ineligible Application

Your application is ineligible

Your response to the 'Confirmation of Eligibility' question indicates that you are not eligible to apply for this grant.

Should you wish to discuss the eligibility for this program please **contact Resilience and Recovery Tasmania at RRT@dpac.tas.gov.au**

Please note that you may SUBMIT this application form however, unless you are able to confirm your eligibility on page 1 of this application form, your application will be deemed ineligible and will not be considered for funding.

Thank you for taking the time to review and consider this program.