

Application Form - Southern Place-based Pilot Food Resilience GP 2026-27

Form Preview

About the Program

The Southern Place-Based Food Resilience Grant Program (Grant Program) 2026-27 will provide \$210,000 (GST exclusive) to an eligible organisation to deliver a place-based pilot in southern Tasmania to assist in moving from food relief to food resilience.

Applications should demonstrate how they will:

- Increase access to affordable, quality and nutritious food to Tasmanians.
- Address diversity, choice and culturally appropriate food options.
- Collaborate with other local organisations that support place-based food resilience.
- Deliver meaningful, practical or lasting benefits to the place of the service.
- Build the capacity of the pilot project to become sustainable in the future.

We encourage you to also consider how your project aligns to the [Tasmania Government commitments under the National Agreement on Closing the Gap](#). This could include ensuring your project is culturally respectful or captures data on the experiences of Tasmanian Aboriginals involved in the project.

If you have any questions about this program, please contact Community Services at communityservices@dpac.tas.gov.au or (03) 6135 9880.

Background

[Tasmania's Food Resilience Strategy 2025-2031](#) (the strategy) was released in November 2025. It provides a framework to guide ongoing food relief efforts and support community-led solutions that build local resilience.

A key outcome in the strategy is to enable communities to lead local responses that work in their context, strengthening sustainable community food security.

The strategy builds on the work achieved in the [Food Relief to Food Resilience Action Plan 2023-2025](#). (the action plan). The action plan committed to three place-based pilots to deliver community-led solutions to assist in moving from food relief to food resilience by developing sustainable solutions that meet community needs.

Two place-based pilots have commenced:

- North-West: A Social Supermarket and Café model called 'Make it Fresh' managed by Gran's Van.
- North: A hybrid mobile and place-based food hub and social supermarket in Launceston called 'LIFE - Launceston Independent Food Enterprise'.

The Southern Place-Based Food Resilience Grant Program aims to identify a place-based pilot in southern Tasmania.

Definitions

Affordable food includes both the ability to pay without suffering hardship and being able to purchase an adequate level to meet individual or household needs on a sustainable basis.

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Food access refers to the resources and ability that communities, households and individuals have (or do not have) to acquire and consume a healthy diet within proximity.

Food security is when all people, at all times, have physical, social and economic access to sufficient, safe and nutritious food that meets their dietary needs and food preferences for an active and healthy life.

Food resilience is the capacity of individuals, communities and systems to prepare for, respond to, and recover from disruptions to food access. A resilient food system ensures that everyone can continue to access safe and adequate food, even during times of stress – whether caused by climate events, economic hardship or logistical disruptions.

Place-based refers to a collaborative way of working that focuses on local needs, local solutions, and the unique attributes of a place. Southern Tasmania includes the areas of: • Brighton • Derwent Valley • Greater Hobart (Clarence, Glenorchy, Hobart and Kingborough) • Huon Valley • Sorell • Southern Midlands • Tasman

Personal Information Agreements

Our pledge to you

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. For more information, go to [Tasmanian Government Personal Information Protection \(www.tas.gov.au\)](http://www.tas.gov.au).

What you are agreeing to by submitting your Application:

- You allow Department of Premier and Cabinet to share your information for the purposes of assessing your grant application,
- You acknowledge that some information in relation to this grant such as the recipient's name, funding purpose, amount, location and any other details the department may consider appropriate will be made public as part of a fair and transparent process when disbursing public funds,
- You acknowledge that your application and any supporting documents will be retained and managed under the [Archives Act 1983 \(Tas\)](#), and
- You acknowledge that some information may be accessible under the [Right to Information Act 2009](#) and that your organisation would be consulted as part of that process.

Application Checklists

Completing your Application

- Read the [Program Guidelines](#) to help you prepare your application
- Use the [Help Guide for Applicants](#) and [Applicant Frequently Asked Questions](#) (FAQ's)

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- When you log into SmartyGrants, you are on a timed session. This timer is 20 minutes. **Please save regularly (at least every 10-15 minutes) to make sure you don't lose your progress.**
- Track how long it takes you to do the application - we'll ask you that at the end.
- **This program closes at 2pm, Thursday 3 December 2026.** Late applications will not be accepted.
- If you have any difficulties with your application, contact us before the closing time.
- During the assessment process the department may ask for further information to support or clarify an application. This information must be provided within **3 working days**. If you can't, this may mean the application won't be assessed.
- We're here to help - contact communityservices@dpac.tas.gov.au or (03) 6135 9800

CHECKLIST:

- Public Liability Insurance certificate (current)
- Authorised Person approval by the closing date
- Project workplan (template provided in this form)
- Any supporting evidence documentation to your application
- If auspiced:
 - Auspicor Public Liability Insurance certificate
 - Auspicor Letter of Agreement
 - Auspicor Bank Details

Declaring our Eligibility

* indicates a required field

I confirm, as an authorised representative of the organisation, that:

- **I have read and understand the Program Guidelines**
- **Our organisation is either:**
 - An incorporated not-for-profit organisation
 - Not-for profit company registered under company law
 - Aboriginal organisations
 - An auspiced unincorporated organisation
- **That we have:**
 - A Tasmanian presence as a community-based organisation and the ability to deliver activities in Tasmania
 - No perceived or actual conflicts of interest that would impact the delivery of the project
 - Current Public liability insurance
 - Hold a currently active Australian Business Number (ABN) or, if eligible, provide a Statement by Supplier Form from the Australian Tax Office (ATO).
- **That the project, including any events or activities that we will run will be:**
 - Alcohol and drug free
 - Safe for [vulnerable people](#) safe; including [child and youth](#)
 - Inclusive and accessible for anyone attending – including Aboriginal people, culturally and linguistically diverse communities, and [people with disabilities](#)

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- Compliant with [Work Health and Safety legislation](#) and all other relevant legislation, regulations licenses, permits, approvals or your employing someone with skills requiring qualifications
- Free to attend, but can be ticketed to help with managing attendees and evaluation.

NOTES:

Eligible organisations who are successfully awarded a grant are required to hold and maintain appropriate public liability insurance. You will be required to provide a copy of the organisation's public liability insurance as part of this application.

Applicants with outstanding reporting or acquittal obligations for other Department of Premier and Cabinet grants may still apply and be successful in being awarded a grant, but will not receive funding under this Program until the current obligations are met.

Please select below: *

☐ Yes ☐ No

You must confirm that all statements above are true and correct.

Our Primary and Alternate Contacts Details

* indicates a required field

About SmartyFile

[SmartyFile](#) is a secure online system that allows organisations to store key information, contacts and documents in one place. If you have a SmartyFile account, you may be able to use information stored there to pre-fill parts of this application, helping to reduce duplication and save time.

SmartyFile and SmartyGrants are both provided by Our Community to support applicants. Using SmartyFile is optional and is not required to apply for this grant.

Organisation Primary Contact Details

Primary Contact Person *

First Name Last Name

This is the first person we will contact during the lifecycle of the grant.

Position Held in Organisation *

e.g. Manager, Board Member, Fundraising Coordinator

Primary Phone Number *

Must be an Australian phone number.

Primary Email Address *

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Must be an email address.

This is the address we will use to correspond with you about this grant.

Alternative Contact *

First Name

Last Name

In addition to the applicant or primary contact.

Position *

Phone Number - Alternative Contact *

Must be an Australian phone number.

In addition to the applicant or primary contact.

Email - Additional Contact *

Must be an email address.

generic organisation email preferred, ie info@organisation.org

About our Organisation

* indicates a required field

Does your organisation have an ABN? *

☐ Yes

☐ No

Our Organisation DOES have an Australian Business Number (ABN)

* indicates a required field

Enter your organisations ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	

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Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

My Organisation's Details

* indicates a required field

Organisation Details

A person that may be contacted in regard to this grant e.g. CEO, Treasurer, Finance Officer, Executive Assistant etc.

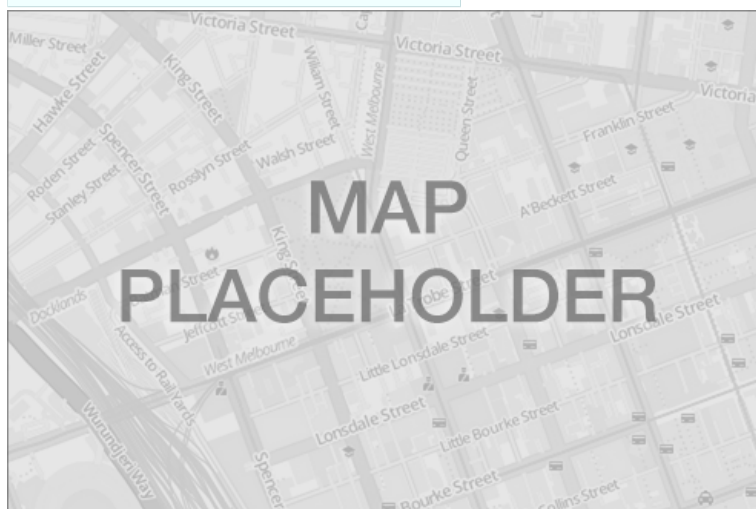
Organisation Name *

Organisation Name

Please use your organisation's full legal name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Organisation Primary Address *

Address



Select "can't find your address" to manually enter your Primary Address

Are you a recipient of a current DPAC grant? *

☐ Yes

☐ No

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Will you have an Auspice Arrangement as part of your application? *

- ☐ Yes
☐ No

We will have an Auspice Arrangement

* indicates a required field

Auspice Arrangement

Auspice agreements are often used to help unincorporated community organisations access funding for their activities. An auspice agreement is a legally binding contract. The 'auspicee' will be carrying out the project 'under the auspices of' the incorporated organisation - the 'auspicator'. The auspicator enters into the Grant Deed or Grant Agreement and receives the project funding for the auspicee.

Please provide a **letter of agreement from the Auspicator** and a **copy of their Public Liability Insurance** to confirm the arrangement between both parties to carry out this project.

Auspice Organisation Name *

use their legal business name, not a trading name (unless they are the same).

Auspice Position

Auspicator Organisation
Organisation Name

Auspice Primary Address
Address

Auspice ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Auspice Primary Phone Number

Must be an Australian phone number.

Auspice Primary Email

Must be an email address.

Letter of Agreement *

Attach a file:

25 MB limit

My organisation does NOT have an ABN

* indicates a required field

Statement by Supplier

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As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application.

Download the form from [the ATO](#).

If you cannot meet either the ABN or Statement by Supplier Form requirements, contact us at grants@dpac.tas.gov.au to talk about your options to be considered an eligible applicant.

Please upload completed Statement of Supplier Form: *

Attach a file:

My Organisation's Bank Details

* indicates a required field

Bank Details

Please provide a bank account for the organisation that you wish to receive the funds if your organisation is successful in the assessment process.

Please note that providing the organisation bank details does not automatically mean that your organisation will be successful in receiving the grant.

Applicant Primary Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Providing Our Public Liability Insurance

* indicates a required field

Your organisation must have current and appropriate Public Liability Insurance to cover the event planned. Please provide a copy of this certificate of currency below.

If you are being Auspiced, you can attach a copy of their insurance certificate.

Upload files *

Attach a file:

Reminder to Save Progress

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When you log into SmartyGrants, you are on a timed session. This timer is 20 minutes.

While filling out a form, you can reset the timer with any of the following actions:

1. Selecting the **Save Progress** button (save and continue working on the form),
2. Selecting the **Save and Close** button (save and then close the form),
3. Selecting on either the **Previous Page** or **Next Page** button (navigate through the form, automatically saves your progress).

Please save regularly (at least every 10-15 minutes) to make sure you don't lose your progress.

About Our Project

* indicates a required field

Project Title *

Provide a name for your project, event, activity or program, your title should be short but descriptive

Please provide a brief overview of your project *

Word count:

Must be no more than 100 words.

In your response, please address these 3 sections: 1. Our project is to: [briefly describe what you will do] 2. The grant will contribute to: [purchase of goods/services, works, activity, program or function] 3. This will contribute to: [the intended benefit(s)/outcome(s) or change(s) that align with the Program's outcomes, benefits or changes]. EXAMPLE: Our project is to upgrade the community hall kitchen. The grant will contribute to the purchase of new kitchen equipment and associated installation works. This will contribute to a safer, more accessible and functional facility for community groups and local residents.

Indicative Dates - Subject to approval by DPAC, the successful applicant may negotiate relevant timings

Anticipated Start Date *

Must be a date and no earlier than 1/2/2027.

Does your project include Aboriginal people? *

☐ Yes ☐ No ☐ Unsure

Project End Date *

Must be a date and no later than 31/12/2027.

Closing the Gap

How many Aboriginal people would you project include? *

☐ 0-20 ☐ 21-50 ☐ 50+ ☐ Not sure

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Southern Tasmania Pilot Reach

Project Location *

- | | | | |
|---|---|--------------------------------------|--|
| ☐ Brighton | ☐ Glenorchy City | ☐ Kingborough | ☐ Southern Midlands |
| ☐ Clarence City | ☐ Hobart City | ☐ Sorell | ☐ Tasman |
| ☐ Derwent Valley | ☐ Huon Valley | | |

At least 1 choice must be selected.

Assessment Criteria and Criterion 1 Response

* indicates a required field

Assessment Criteria

Please note that meeting all eligibility criteria does not automatically mean that a grant will be approved.

Each criterion is weighted, and assessment will be based on the level of detail and evidence provided by the applicant against the following criteria.

You can upload supporting documentation or evidence to support your answers.

Criterion 1: Project merit and outcomes (40%)

The southern place-based pilot will contribute to the outcome in Tasmania's Food Resilience Strategy 2025-2031:

- Enable communities to lead local responses that work in their context, strengthening sustainable community food security.

Please tell us how your pilot will aim to:

- Increase access to affordable, quality and nutritious food to Tasmanians
- Address diversity, choice and culturally appropriate food options
- Collaborate with other local organisations that support place-based food resilience
- Deliver meaningful, practical or lasting benefits to the place of the service.

Criterion 1: *

check if word/character limit applies.

Optional - Supporting Document C1

Attach a file:

25 MB per file upload limit

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Criterion 2 - Evidence of your organisation's ability to deliver your project (30%)

* indicates a required field

Please provide us with:

- Examples of your organisation's experience in delivering similar projects.
- The experience and expertise your organisation has in working with the chosen group or community
- The experience and expertise your organisation has in delivering similar projects.

The assessment may also consider the outcomes and effectiveness of previous DPAC grant funded projects delivered by your organisation.

Criterion 2: *

Word count:

Must be no more than 1000 words.
check if word/character limit required.

Project Workplan

- A brief project workplan, including how you will communicate and engage with the local community
- Please only use the provided [template](#) to complete your workplan. You can provide any further supporting documents through the uploads section below.

Mandatory - Project Workplan *

Attach a file:

A minimum of 1 file must be attached.
25 MB per file upload limit

Project Budget

Please outline your indicative project budget in the table below. **The total requested amount must total \$210,000.**

As this is a pilot - costs can be indicative, with a more comprehensive budget to be determined with the successful applicant.

you can add as many lines as you need by clicking the '**Add More**' button.

Please refer to the [Program Guidelines](#) for ineligible items.

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If you believe you have a special case for costs that aren't usually covered, please upload additional information to explain why you are including these costs as part of your application.

Goods and Service Tax (GST)

- To help with understanding GST for your application, visit the Community Grants [GST Fact Sheet](#)
- If you **ARE** registered for GST
 - Please put the GST-exclusive amount on each line.
- If you **ARE NOT** registered for GST
 - You can add a separate line item at the end that accounts for all GST costs, so it's clear what the full GST amount is, and whether that GST will be fully or partially requested from the grant.
 - Check if receiving the grant would make your organisation reach or exceed the GST threshold (see ATO contact below)

Applicants should contact the Australian Taxation Office (ATO) on 13 28 66 or www.ato.gov.au for any advice or clarification on GST.

If you have quotes that match the amount requested, please upload them.

Quotes from Tasmanian suppliers are encouraged.

Expenditure Line Item Description	Full cost of line item (excluding GST)	Amount requested from grant (excluding GST)	Quotes / Line Item Information
-----------------------------------	--	---	--------------------------------

What you're spending the money on	The total actual cost of that item. You can round up to the next dollar. Must be a whole dollar amount (no cents).	How much of that cost you want the grant to go to. You can round up to the next dollar. Must be a whole dollar amount (no cents).	

Budget Totals

Total Expenditure Amount *

This number/amount is calculated.
What is the total budgeted cost (dollars) of your project?

Total Amount Requested *

This number/amount is calculated.
Must equal \$210,000

Supporting Documentation

Attach a file:

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Criterion 3: Sustainability and capacity for future planning (30%)

* indicates a required field

Please tell us about how:

- Your organisation has the experience, resources and capacity to deliver the pilot
- You provide planning that demonstrates how the southern pilot could be sustainable in the future.

Criterion 3: *

Word count:

Must be no more than 1000 words.

Optional - Supporting Document Criterion 3

Attach a file:

Supporting Documentation

Other Supporting Documentation - General

Optional - Supporting Documents

Attach a file:

25MB limit

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

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I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree *

☐ Yes

☐ No

Name of Authorised Person *

Must be a senior staff member, board member or appropriately authorised volunteer.

Position *

Position held in applicant organisation (e.g. CEO, Treasurer).

Contact Phone Number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date.

Applicant Feedback

This is the last step before submitting your application.

Before you review, save and click the **SUBMIT** button please take a few moments to provide some feedback..

Please indicate how you found the online application process: *

☐ Very Easy

☐ Easy

☐ Neutral

☐ Difficult

☐ Very Difficult

How many minutes in total did it take you to complete this application? *

Must be a number.

Estimate in minutes i.e. 1 hour = 60

How could we make the application process/form better?

Application Ineligible - Confirmation is Required

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Your response of 'No' to the 'Certification' of your application question indicates that you are not eligible to apply for this grant and you are declaring that the information provided in the application is not true and correct, and/or you are not accepting the terms and conditions of the grant program.

Please note that you may SUBMIT this application form however, unless you select 'Yes' to the application 'Confirmation' question, your application will be deemed ineligible and will not be considered for funding.

Should you wish to discuss your application please **contact** **communityservices@dpac.tas.gov.au** or **(03) 6135 9800**.

Thank you for taking the time to review and consider this program.